

DEPARTMENT OF ENGLISH
KAKATIYA UNIVERSITY
ENGLISH TEXT BOOK (ENGLISH FOR ACCOMPLISHMENT) FOR
B.A., B.Com., B.Sc., B.B.M. & B.C.A. III SEMESTER

UNIT ONE (SHORT FICTION)	TEXT	The Touch By Abburi Chayadevi
	Grammar	Concord
	Etymology	Word Origin
	Reading Comprehension	P.V.Narasimha Rao
	Writing	Letter Writing
	Language Skills	Listening Skills: Types of Listening, Barriers to Effective Listening
	Communication & Soft Skills	Brain Storming
UNIT TWO (PROSE)	Text	To Students by M K Gandhi
	Grammar	Words and Their Forms
	Etymology	Fun with Words
	Reading Comprehension	Basara, Badradri
	Writing	Note-making / Note-taking
	Language Skills	Speaking Skills: Conversation Skills
	Communication & Soft Skills	JAM
UNIT THREE (POETRY)	Text	The Bat Messenger by Jashuva
	Grammar	Finding out correct option/ error
	Etymology	Loan Words
	Reading Comprehension	Perini
	Writing	Essay Writing
	Language Skills	Reading Skills: Skimming and Scanning
	Communication & Soft Skills	Oral Presentation
UNIT FOUR (DRAMA)	Text	Ramanujan by Partap Sehgal
	Grammar	Finding out correct order/ jumbled words
	Etymology	Derivations
	Reading Comprehension	Mimicry
	Writing	Expansion of Idea/ Proverb
	Language Skills	Writing Skills: Paragraph Writing
	Communication & Soft Skills	Dialogue Writing


DEAN
Faculty of Arts
Kakatiya University
WARANGAL-506 009


Chairman
Board of Studies in English
Kakatiya University
WARANGAL-506009 (TS)